General OnCore Workflow by Role

Research Administration
ctapps.uahs.arizona.edu/oncore
OnCoreSupport@arizona.edu

Pre-Approval Process

- SUBMIT PROTOCOL TO RAP ★
- SUBMIT PROTOCOL TO IRB ★
- VALIDATE/UPDATE PC CONSOLE ★
- ADD STAFF ★
  Including Identifiers & Credentials
- ADD SPONSOR
- ADD INSTITUTION & STUDY SITES
- ADD DIAGNOSIS

Oncology Only:
BUILD PROTOCOL SHELL
Submit to SRC for Approval

BUILD PROTOCOL SHELL
Upon CA & CARM Approval

BUILD CALENDAR ★

BUILD FINANCIALS ★

VALIDATE CALENDAR

IRB Approved

- ADD ALL IRB APPROVED DOCs ★
  Including Protocol, ICFs, IRB approvals, etc.
- OPEN TO ACCRUAL

RELEASE CALENDAR ★
Upon upload of Approved ICFs

SIGN-OFF BUTTON
Confirmation of
Budget & Contract Approvals

ADD SUBJECTS

ADD STATUS DATES ★
As They Occur

CHECK IN VISITS ★
Within 24 Hours

LEGEND

- STUDY TEAM
  IRB COORDINATOR
- RESEARCH ADMINISTRATION
- STUDY TEAM
  CLINICAL RESEARCH COORDINATOR
- ✉ Email notification
- ★ Required for amendments as applicable

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