



eRegulatory Confidentiality Document Agreement

As an Advarra eRegulatory (eReg) user with the University of Arizona Health Sciences (UAHS), you may have access to private information. Before using this system, be sure that you understand your responsibilities regarding confidentiality of private information.

An eReg user is anyone who has access to the eReg system with a user ID and password. Your user ID is equivalent to your signature. Do not share or disclose your user ID or password with anyone. When leaving your workstation, you must log out of eReg or lock your workstation. As part of your duties, you may be required to collect information about a patient’s medical condition, history, medication, and family illness. You must realize the sensitive nature of the information and be committed to maintaining confidentiality. You agree to not release or discuss patient-specific information with others unless it is necessary to serve the patient, or required by law, unless the patient has consented to such disclosure.

Measures must be taken so that all information captured, maintained, and/or utilized by UAHS and any of its subsidiaries, affiliates, sponsors, and medical partners can be accessed only by authorized users. UAHS has a legal and ethical responsibility to safeguard the privacy of all patients and to protect the confidentiality of their health information and all other types of confidential information. Patient information is confidential regardless of how it is obtained, stored, utilized, or disclosed. As an authorized user of eReg, I agree to adhere to the above requirements. Failure to do so may result in the revocation of my privileges.

Staff Information			
Print Name:		Email:	
Wet Signature:		Initials:	
Date of Signature:		Self-print numbers 0-9:	
Staff Role			
Affiliate Access	Clinical Research Coordinator	Multi-Site Access	Principal Investigator
Regulatory Coordinator	Regulatory Manager	Reports	Reviewer
Signer			